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February 8, 2018

National Freedom of Information Officer  
U.S. Environmental Protection Agency  
1200 Pennsylvania Avenue, NW (2822T)  
Washington, DC 20460

**Re: Freedom of Information Act Request**

Dear FOIA Administrator:

This is a Freedom of Information Act Request pursuant to 5 U.S.C. § 552. I request that a copy of the following document(s) be provided to me:

- 1) All COMMUNICATIONS between you and any other person CONCERNING the SRRTTF or any project undertaken by or on behalf of the SRRTTF.
- 2) All DOCUMENTS and COMMUNICATIONS CONCERNING an April 26, 2017 meeting between EPA Headquarters, EPA Region 10, and the SRRTTF.

1. The terms “and” and “or” are used herein as terms of inclusion and not of exclusion and shall have both conjunctive and disjunctive meanings, and the words “any” and “all” mean each and every.
2. The term “concerning” shall mean in whole or in part to discuss, describe, reflect, memorialize, contain, analyze, study, report on, comment on, evidence, constitute, embody, identify, state, consider, recommend, set forth, concern, address, deal with or in any way pertain to.
3. The term “communications” shall mean the exchange of information by any means, including, without limitation, telephone, telecopy, facsimile, e-mail, or other electronic medium, letter, memorandum, notes or other writing method, meeting, discussion, conversation, or other form of verbal expression.
4. The term “documents” shall mean any and all public records as defined under the Freedom of Information Act, including without limitation reports, records, drafts, letters, memoranda, notes, communications, inspection reports, logs, tables, spreadsheets, books,

photographs, electronic files, emails, facsimiles, diagrams, documents, and every other means of recording upon any tangible thing any form of communication or representation.

5. The term "SRRTTF" shall mean and refer to the Spokane River Regional Toxics Task Force and any person acting as a representative or participant, current or former, of the SRRTTF.

To the extent any of the records responsive to this request are stored in electronic format, please also provide a copy of the records in their native electronic format on CD-ROM or other media that will enable us to load the records onto a computer. When providing electronic records, please include metadata.

Please supply the requested records without informing me of the cost if the fees do not exceed \$500.00, which I agree to pay as necessary. Otherwise, I ask that you notify me of any search or duplication costs exceeding \$500.00, so that I may decide which records I want copied.

If you are not the appropriate contact for this FOIA request, please let me know so that I may direct this request to the appropriate contact. If you deny any part of this request, please cite each specific reason that you believe justifies your refusal to release the information with respect to each document or category of documents refused. Please also notify me of any appeal procedures available under the law.

If you have any questions about this request, please contact me at (858) 523-3941 or [natalie.rogers@lw.com](mailto:natalie.rogers@lw.com). Thank you for your time and attention to this matter.

Very truly yours,

/s/ Natalie C. Rogers

Natalie C. Rogers  
of LATHAM & WATKINS LLP